

GDPR Security Compliance Checklist

All councillors should complete the security checklist below to show compliance. Records should be retained whilst they remain in office.

| | Yes/No |
|---|--------|
| Computer is password protected | Yes |
| Email is password protected | '' |
| Mobile devices are password protected | '' |
| Flash drives are password protected | '' |
| External hard drives are password protected | '' |
| Cloud access is password protected | '' |
| Hard copy files are held securely | '' |
| Anti-virus software is up to date | '' |
| No one outside the council has access to your council information | '' |

Date compliance will be achieved if you have answered "No" to any of the above:

Date: 

Councillor name:

Karl Love

Councillor signature:



Date:

15-06-2026