



## East Cowes Town Council

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6R  
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You are hereby summoned to the Annual Meeting of **East Cowes Town Council** to be held at the **East Cowes Town Hall, York Avenue, East Cowes** on **Thursday 21<sup>st</sup> May 2026**, commencing at 6.00 pm for the transaction of the business set out in the agenda below:

**Signed:** Sue Chilton, Town Clerk

**Dated:** 15/5/2026

### AGENDA

- 1      6.00pm      ELECTION OF MAYOR
  - 1.1      To receive nominations for office of Mayor
  - 1.2      To elect the Mayor
  - 1.3      To receive the Mayor's Declaration of Acceptance of Office
  
- 2      6.05pm      ELECTION OF DEPUTY MAYOR
  - 2.1      To receive nominations for the office of Deputy Mayor
  - 2.2      To elect a Deputy Mayor
  - 2.3      To receive the Deputy Mayor's Declaration of Acceptance of Office
  
- 3      6.10pm      APOLOGIES  
To receive apologies for absence
  
- 4      6.15pm      DECLARATIONS OF INTERESTS
  - 4.1      To receive any declarations of pecuniary and non - pecuniary interests
  - 4.2      To receive and consider granting any written requests for dispensations.
  
- 5      6.20pm      REGISTERS OF INTEREST  
To receive Councillors Registers of Interest
  
- 6      6.25pm      TO APPOINT MEMBERS TO COMMITTEES
  - 6.1      H.R Committee (4 members)
  - 6.2      Grievance Sub-committee (4 members)
  - 6.3      Planning Committee (7 members)
  - 6.4      Theatre Committee (5 members and 3 non-voting Amy White Theatre representatives)
  - 6.5      Events Committee (5 members and 3 non-voting members)
  
- 7      6.30pm      TO APPOINT MEMBERS TO OUTSIDE BODIES
  - 7.1      IWALC (1 Representative and 1 Deputy)
  - 7.2      Cowes Harbour Commissioners (1 Representative and 1 Deputy)
  - 7.3      Floating Bridge Working Party (1 Representative)
  - 7.4      East Cowes Community Partnership (2 representatives)
  - 7.5      Waterfront Regeneration Group (1 Representative and Planning Consultant)
  
- 8      6.40pm      GENERAL POWER OF COMPETENCE  
To resolve that the Council, at the time of this resolution, is eligible to use the General Power of Competence by confirming that:

- I. The number of members of the council that have been declared to be elected is equal to or greater than two-thirds of the total number of members of the council
- II. The Clerk to the council holds the Certificate in Local Council Administration, or other relevant qualification,
- III. The Clerk has completed the *relevant training*:
  - a. in the exercise of the general power & provided in accordance with the National Training Strategy for parish councils adopted by the National Association of Local Councils

9 6.45pm INSURANCE & FINANCIAL CONTROLS

- 9.1 To receive confirmation that suitable arrangements for internal financial controls and insurance cover in respect of all insurable risks are in place and agree any changes
- 9.2 To resolve any actions

10 6.50pm POLICIES AND PROCEDURES REVIEW

To review and adopt Council Policies and Procedures

- 10.1 Code of Conduct
- 10.2 Standing Orders
- 10.3 Financial Regulations
- 10.4 Risk Management Policy

11 6.55pm ANNUAL CALENDAR OF MEETINGS

To approve the Council's annual calendar of meetings

## CLOSE OF ANNUAL MEETING - FULL COUNCIL MEETING

7.00pm Public Forum - 15 minutes are allocated for members of the public to comment and ask questions relating to Town Council business prior to the start of the meeting.

12 7.15pm MINUTES

To approve and sign the minutes of the meeting held on 16<sup>th</sup> April 2026

13 7.20pm FINANCES

- 13.1 To approve and agree payments as presented
- 13.2 To ratify payments made by Direct Debit and BACS
- 13.3 To note and sign the bank reconciliation for April 2026
- 13.4 To consider a request from the East Cowes Heritage Centre for dispensation of hall hire charges for the 85<sup>th</sup> Anniversary Event in May 2027
- 13.5 To resolve any actions

14 7.30pm WATERFRONT REGENERATION PLAN

- 14.1 To receive an update on the Waterfront/LUF Regeneration Plans
- 14.2 To resolve any actions

15 7.35pm FLOATING BRIDGE

- 15.1 To receive an update on the Floating Bridge
- 15.2 To resolve any actions

16 7.40pm STORAGE TOWN HALL

- 16.1 To consider creating a covered storage area to the rear of the Town Hall at a cost of approx. £4250.00
- 16.2 To resolve any actions

17 7.45pm YOUTH OFFER

17.1 To consider the youth offer proposal from Community Action IW and report from Cllr Brimble-Brennan

17.2 To resolve any actions

18 7.55pm REPORTS

18.1 Clerk's report – Annual Town Meeting update – Thursday 28<sup>th</sup> May 6pm

18.2 Mayors annual report

18.3 IW Ward Councillors reports

18.4 Town Councillors reports

19 8.00pm EXCLUSION OF PRESS AND PUBLIC

That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).

Contractual and staffing matters