



EAST COWES TOWN COUNCIL

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6RU
Tel: (01983) 299082 Email: clerk@eastcowestowncouncil.co.uk

You are hereby summoned to attend a meeting of the **Theatre Committee** to be held on **Thursday 17th October 2024 at 5pm in the Town Hall, York Avenue**, East Cowes to discuss the following matters set out in the agenda.

Sue Chilton, Town Clerk

Dated: 11th October 2024

AGENDA

- 1 5.00pm APOLOGIES
To receive and accept apologies.
- 2 5.05pm DECLARATIONS OF INTEREST
 - 2.1 To receive declarations of pecuniary and non-pecuniary interests in items on the agenda
 - 2.2 To receive and consider granting any written requests for dispensations
- 3 5.10pm MINUTES
To approve and sign the minutes of the meetings held on Thursday July 18th 2024
- 4 5.15pm FINANCE
 - 4.1 To note the quarter 2 statement for the Theatre
 - 4.2 To resolve any actions
- 5 5.20pm MUSIC & LIGHTING
 - 5.1 To receive an update on the replacement lighting and date of installation
 - 5.2 To discuss music/lighting for "other" performances
 - 5.3 To resolve any actions
- 6 5.30pm STAFF & VOLUNTEER ACCESSORIES
 - 6.1 To consider the following options:
Lanyards for the cast, Tabards/Aprons for Volunteers
 - Personalised safety lanyards £5.99 each
 - Plain safety lanyards with name pouch - £9.99 x 10
 - Personalised Tabards - £115 x 10
 - Personalised Aprons - £15 each or £13.50 x 5+
 - 6.2 To resolve any actions
- 7 5.40pm PANTO MATTERS
 - 7.1 To receive an update on the additional dressing/makeup area backstage
 - 7.2 To discuss miscellaneous panto matters – refreshments, booking of rooms
 - 7.3 To receive an update on blinds for the Curve and possible alternatives
 - 7.4 To resolve any actions