



EAST COWES TOWN COUNCIL

Town Hall, York Avenue, East Cowes,
Isle of Wight, PO32 6RU

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Minutes of a meeting of **Theatre Committee** held at The East Side Curve, York Avenue, East Cowes **Thursday 16th January 2025 at 5pm**

Present:

Chair: Cllr Palin **Councillors:** Cllrs Reardon, Love, Brimble-Brennan, Lake

Also Present:

Amy White Theatre: Tressa Lambert, Becky Savage

Clerk: S Chilton **Deputy Clerk:** C Jones

TC1/25 APOLOGIES

No apologies were received

TC2/25 DECLARATIONS OF INTEREST

- 2.1 There were no declarations of pecuniary and non-pecuniary interests on items on the agenda
- 2.2 No written requests for dispensations were received

TC3/25 MINUTES

- 3.1 The Committee approved and signed the minutes of the meeting held on Thursday 17th October 2024

Resolved: To approve and sign the minutes of the meeting on Thursday 17th October 2024

TC4/25 FINANCE

- 4.1 The Clerk explained the quarter 3 budget report, this was noted by the committee.

4.2 The Committee discussed the financial report which primarily focussed on the Christmas Panto. Since April 1st 2024 up to 31st December 2024, the Amy White Theatre had made a profit. There had been some large items of expenditure, mainly new lighting systems and computer software, but these had been taken from reserves. There was some discussion around purchase of microphones but hiring had proved more cost-effective.

4.3 The Clerk explained the importance of reviewing the current budget allocations included in the Theatre Committee cost centre against actual spending ready for next financial year. This would enable a more accurate and realistic budget amount to be allocated to each cost code. CP stated that Signpost Express would be willing to sponsor Amy White Theatre by offering a 20% discount on any future orders, but this will need to be reviewed and agreed by Full Council. The committee agreed that programmes need to be printed (200), in preparation for the Mid Year-Show. BS reported that a lot of the costumes used for Robin Hood had been recycled from the mid-year show, Wizard of Oz and could also be used for the June show.

Resolved: To note 3rd Quarter budget report and the financial report

TC5/25 MID YEAR-SHOW – THE PROJECTIONIST

5.1 BS gave a brief description of the midyear show – The Projectionist and explained that it was expected to cost substantially less to produce. It is based on the story of an old picture house owner reminiscing on his life. The first show will be on Friday 27th June (evening) and the second show will be on Saturday 28th June (evening.) The Theatre would need to hire 4 microphones at an approximate cost of £240. Tickets would be priced at £10.00. Most of the costumes needed for this show are readily available from previous productions. After a meeting has taken place with the production team BS and TL will know more about the potential audience, which will enable the creation of advertising for the show. There could be an opportunity to advertise the show at the community cinema and market events via the projector. CP asked if we could offer discounts for the early sale of tickets, TL will be

checking this and reporting back.

5.2 BS has given the Assistant Facilities Officer confirmation of dates for rehearsals but will confirm.

TC6/25 SOUND & LIGHTING TECHNICIAN – HIRE CHARGE

6.1 The Committee discussed the report provided by Mike Harris setting out the cost and benefits of a sound/lighting technician as an additional service to potential hirers. There was discussion surrounding what Public Liability Insurance would be needed and the wording to be used on the booking form. It was agreed “in principle” for Mike Harris to be incorporated and used as a Sound and Lighting Technician at £15.00 per hour on the basis the correct public liability insurance is held. A draft of his services will be created by the Clerk to be approved by the committee, this will be displayed on a booking form as an additional charge.

Resolved: Agreed in principle but subject to the wording used for the Hire Charge on the Booking form and the correct Public Liability insurance will need to be held.

Meeting closed 5.45pm