



East Cowes Town Council

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6R
Tel: (01983) 299082 Email: clerk@eastcowestowncouncil.co.uk

You are hereby summoned to the Annual Meeting of **East Cowes Town Council** to be held at the **East Cowes Town Hall, York Avenue, East Cowes** on **Thursday 15th May 2025**, commencing at 6.00 pm for the transaction of the business set out in the agenda below:

Signed: Sue Chilton, Town Clerk

Dated: 9/5/2025

AGENDA

- 1 6.00pm ELECTION OF MAYOR
 - 1.1 To receive nominations for office of Mayor
 - 1.2 To elect the Mayor
 - 1.3 To receive the Mayor's Declaration of Acceptance of Office

- 2 6.05pm ELECTION OF DEPUTY MAYOR
 - 2.1 To receive nominations for the office of Deputy Mayor
 - 2.2 To elect a Deputy Mayor
 - 2.3 To receive the Deputy Mayor's Declaration of Acceptance of Office

- 3 6.10pm DECLARATIONS OF ACCEPTANCE OF OFFICE
To receive and sign the declarations of acceptance of office from Councillors

- 4 6.15pm APOLOGIES
To receive apologies for absence

- 5 6.20pm DECLARATIONS OF INTERESTS
 - 5.1 To receive any declarations of pecuniary and non - pecuniary interests
 - 5.2 To receive and consider granting any written requests for dispensations.

- 6 6.25pm REGISTERS OF INTEREST
To receive Councillors Registers of Interest

- 7 6.30pm TO APPOINT MEMBERS TO COMMITTEES
 - 7.1 H.R Committee (4 members)
 - 7.2 Grievance Sub-committee (4 members)
 - 7.3 Planning Committee (5 members)
 - 7.4 Theatre Committee (5 members and 3 non-voting Amy White Theatre representatives)

- 8 6.35pm TO APPOINT MEMBERS TO OUTSIDE BODIES
 - 8.1 IWALC (1 Representative and 1 Deputy)
 - 8.2 Cowes Harbour Commissioners (1 Representative and 1 Deputy)
 - 8.3 Cowes 200
 - 8.4 IW Council Environment & Sustainability Forum (1 Representative and 1 Deputy)
 - 8.5 East Cowes Community Partnership (2 representatives)
 - 8.6 Cowes Town Council (1 Representatives – 1 Deputy)
 - 8.7 Waterfront Regeneration Group (1 Representative and Planning Consultant)

- 9 6.40pm GENERAL POWER OF COMPETENCE
To resolve that the Council, at the time of this resolution, is eligible to use the General Power of Competence by confirming that:
- I. The number of members of the council that have been declared to be elected is equal to or greater than two-thirds of the total number of members of the council
 - II. The Clerk to the council holds the Certificate in Local Council Administration, or other relevant qualification,
 - III. The Clerk has completed the *relevant training*:
 - a. in the exercise of the general power & provided in accordance with the National Training Strategy for parish councils adopted by the National Association of Local Councils

- 10 6.45pm INSURANCE & FINANCIAL CONTROLS
- 10.1 To receive confirmation that suitable arrangements for internal financial controls and insurance cover in respect of all insurable risks are in place
 - 10.2 To resolve any actions

- 11 6.50pm POLICIES AND PROCEDURES REVIEW
To review and adopt Council Policies and Procedures
- 11.1 Code of Conduct
 - 11.2 Standing Orders
 - 11.3 Financial Regulations
 - 11.4 Risk Management Policy

- 12 6.55pm ANNUAL CALENDAR OF MEETINGS
To approve the Council's annual calendar of meetings

CLOSE OF ANNUAL MEETING

FULL COUNCIL MEETING

7.00pm Public Forum - 15 minutes are allocated for members of the public to comment and ask questions relating to Town Council business prior to the start of the meeting.

- 13 7.15pm MINUTES
To approve and sign the minutes of the meeting held on 17th April 2025

- 14 7.20pm FINANCES
- 14.1 To approve and agree payments as presented
 - 14.2 To ratify payments made by Direct Debit and BACS
 - 14.3 To note and sign the bank reconciliation for April 2025
 - 14.4 To resolve any actions

- 15 7.25pm WATERFRONT REGENERATION PLAN
- 15.1 To receive an update on the Waterfront/LUF Regeneration Plans
 - 15.2 To resolve any actions

- 16 7.30pm FLOATING BRIDGE
- 16.1 To receive an update on the Floating Bridge from the IW Council
 - 16.2 To resolve any actions

- 17 7.35pm COMMUNITY ALLOTMENT PROJECT
- 17.1 To consider a proposal from Cllr Palin in respect of a Community Allotment project
 - 17.2 To resolve any actions

- 18 7.40pm WILD ISLE'S BEACH CLEAN AND COMMUNITY NATURE SESSIONS
18.1 To consider a request to finance beach clean/community educational sessions for local families delivered by Wild Isle Nature School during school half term and summer holidays, at a cost of £260 per 5-hour session
18.2 To resolve any actions
- 19 7.45pm COUNCIL EVENTS UPDATE
19.1 Volunteers Reception
19.2 Charity Event 1st August
19.3 Cowes Week Festivities 2nd – 8th August
19.4 VJ Day 80th Commemoration 15th August
19.5 East Cowes Carnival – 23rd August
19.6 Christmas Event
- 20 7.55pm REPORTS
20.1 Clerk's report – Annual Town Meeting update
20.2 Mayors report
20.3 IW Ward Councillors reports
20.4 Town Councillors reports
- 21 8.00pm EXCLUSION OF PRESS AND PUBLIC
That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).

Legal Matters