



## East Cowes Town Council

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6R  
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You are hereby summoned to the Annual Meeting of **East Cowes Town Council** to be held at the **East Cowes Town Hall, York Avenue, East Cowes** on **Thursday 16th May 2024**, commencing at 6.00 pm for the transaction of the business set out in the agenda below:

**Signed:** Sue Chilton, Town Clerk

**Dated:** 10/5/2024

### AGENDA

- 1      6.00pm      ELECTION OF MAYOR
  - 1.1      To receive nominations for office of Mayor
  - 1.2      To elect the Mayor
  - 1.3      To receive the Mayor's Declaration of Acceptance of Office
  
- 2      6.05pm      ELECTION OF DEPUTY MAYOR
  - 2.1      To receive nominations for the office of Deputy Mayor
  - 2.2      To elect a Deputy Mayor
  - 2.3      To receive the Deputy Mayor's Declaration of Acceptance of Office
  
- 3      6.10pm      APOLOGIES  
To receive apologies for absence
  
- 4      6.15pm      DECLARATIONS OF INTERESTS
  - 4.1      To receive any declarations of pecuniary and non - pecuniary interests
  - 4.2      To receive and consider granting any written requests for dispensations.
  
- 5      6.20pm      REGISTERS OF INTEREST  
To receive Councillors Registers of Interest
  
- 6      6.25pm      TO APPOINT MEMBERS TO COMMITTEES
  - 6.1      H.R Committee (5 members)
  - 6.2      Grievance Sub-committee (4 members)
  - 6.3      Planning Committee (6 members)
  - 6.4      Theatre Committee (5 members and 3 non-voting Amy White Theatre representatives)
  
- 7      6.30pm      TO APPOINT MEMBERS TO OUTSIDE BODIES
  - 7.1      IWALC (Representative and deputy)
  - 7.2      Cowes Harbour Commissioners (Representative and deputy)
  - 7.3      IW Council Environment & Sustainability Forum (Representative and deputy)
  - 7.4      LAF (Representative and deputy)
  - 7.5      East Cowes Community Partnership (2 representatives)
  - 7.6      Cowes Town Council (2 Representatives)
  - 7.7      Waterfront Regeneration Group (1 Representative and Planning Consultant)
  
- 8      6.40pm      GENERAL POWER OF COMPETENCE  
To resolve that the Council, at the time of this resolution, is eligible to use the General Power of Competence by confirming that:

- I. The number of members of the council that have been declared to be elected is equal to or greater than two-thirds of the total number of members of the council
- II. The Clerk to the council holds the Certificate in Local Council Administration, or other relevant qualification,
- III. The Clerk has completed the *relevant training*:
  - a. in the exercise of the general power & provided in accordance with the National Training Strategy for parish councils adopted by the National Asso. Of Local Councils

- 9 6.45pm INSURANCE& INTERNAL AUDIT 23/24
- 9.1 To receive confirmation of suitable arrangements for insurance cover in respect of all insurable risks
  - 9.2 To consider the appointment of Mrs M Warr, as the internal auditor for the 23/24 AGAR
  - 9.3 To resolve any actions

- 10 6.50pm POLICIES AND PROCEDURES REVIEW
- To review and adopt Council Policies and Procedures
- 10.1 Code of Conduct
  - 10.2 Standing Orders
  - 10.3 Financial Regulations
  - 10.4 Internal Audit Key Controls

- 11 6.55pm ANNUAL CALENDAR OF MEETINGS
- To approve the Council's annual calendar of meetings

#### **Close of Annual Meeting**

#### FULL COUNCIL MEETING

7.00pm Public Forum - 15 minutes are allocated for members of the public to comment and ask questions relating to Town Council business prior to the start of the meeting.

- 12 7.15pm A PRESENTATION BY THE FRIENDS OF THE BLYSKAWICA SOCIETY
- To receive a print of the polish destroyer, Blyskawica on behalf of the Friends of the ORP Blyskawica Society

- 13 7.20pm MINUTES
- To approve and sign the minutes of the meeting held on 18th April 2024

- 14 7.25pm FINANCES
- 14.1 To approve and agree payments as presented
  - 14.2 To ratify payments made by Direct Debit and BACS
  - 14.3 To note and sign the bank reconciliation for April 2024
  - 14.4 To resolve any actions

- 15 7.30pm WATERFRONT REGENERATION PLAN
- 15.1 To receive an update on the Waterfront/LUF Regeneration Plans
  - 15.2 To resolve any actions

- 16 7.35pm FLOATING BRIDGE
- 16.1 To receive an update on the Floating Bridge from the IW Council
  - 16.2 To resolve any actions

- 17 7.40pm COUNCIL EVENTS UPDATE
- 17.1 Civic Reception 24th May
  - 17.2 100<sup>th</sup> Anniversary Esplanade 25<sup>th</sup> May

- 17.3 Volunteers Reception 5<sup>th</sup> June
- 17.4 D Day Commemoration Beacon Lighting 6<sup>th</sup> June

18 7.50pm REPORTS

- 18.1 Clerk's report – Annual Town Meeting update
- 18.2 Mayors report
- 18.3 IW Ward Councillors reports
- 18.4 Town Councillors reports

19 8.00pm EXCLUSION OF PRESS AND PUBLIC

That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).

Staffing Matters