



EAST COWES TOWN COUNCIL

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6RU
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Minutes of the **Facilities, Projects and Events Committee** held on **Thursday 12th January 2023** in the Town Hall, East Cowes to discuss the following matters set out in the agenda.

Present: Cllr Reardon (Chair), Cllrs Packham, Palin, Lake, Love, Webster
S Chilton (Clerk), C Gale (Assistant Town Clerk), 2 members of the public.

Public Forum

- A member of the public asked if the weathervane on the roof of the Town Hall can be restored. The Clerk confirmed that the Facilities Officer is looking into this in conjunction with the outside maintenance of the building.

FO01/23 APOLOGIES

Apologies were received and accepted from Cllr Hendry.

FO02/23 DECLARATIONS OF INTEREST

2.1 Cllr Love declared a non-pecuniary interest as IW Ward Councillor, member of East Cowes Community Partnership and East Cowes Business Association. Cllr Reardon declared a non-pecuniary interest as a member of East Cowes Community Partnership and East Cowes Business Association.

2.2 No written requests for dispensations were received.

FO03/23 MINUTES

The minutes of the meeting of 3rd November 2022 were agreed and signed.

Resolved: To agree the minutes of 3rd November.

FO04/23 C4C GRANT UPDATE

The Clerk stated that the 2 funds totalling £15,000 have now been exhausted. A total of 49 families, 28 pensioners and 4 others have been helped with food vouchers and utility costs. A further application for £15,000 of funding which would help 80 households has been submitted to IWC. Cllr Palin stated that Queensgate Primary School have also applied for funding for their breakfast club and fruit for Key Stage 2.

FO05/23 DISPENSATION POLICY REVIEW

The Council considered an amendment to the Dispensation of Hall Hire Charges Policy to include a provision that longer term dispensations will be reviewed in January each year.

Resolved: To adopt the amended Dispensation Policy.

FO06/23 QUARTERLY NEWSLETTER DELIVERY METHOD

The Assistant Clerk presented a report setting out alternative delivery methods for the quarterly newsletter. The newsletter is published on the Town Council website and made available via Facebook as well as being delivered door to door. The annual cost of printing and delivering 4,500 copies door to door is £4536. Distribution through the Primary schools, groups, clubs, churches and local businesses would require fewer copies to be printed and save on delivery costs. In addition email distribution and posting a hard copy to those unable to access an online or email copy and who request this would increase circulation. A hard copy could also be displayed on the Town

Council noticeboards. Producing one further edition of The Town Crier quarterly newsletter to be delivered door to door and including information about where copies could be obtained in future would ensure those who wish to continue to receive a copy are able to.

Resolved: To print and distribute the spring edition of The Town Crier quarterly newsletter door to door and thereafter distribute hard copies via schools, groups and pick up points, display on Town Council noticeboards, provide options for email circulation and postal copies for those unable to access it by other means.

FO07/23 25TH ANNIVERSARY OF THE TOWN COUNCIL

The Council considered how to mark the 25th anniversary of the Town Council this year.

Resolved: To hold a drinks reception with music in the Town Hall on Monday 8th May and invite the Mayors and Chairs of Island Town and Parish Councils to attend.

FO08/23 EXCLUSION OF PRESS AND PUBLIC

To resolve that in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).

Committee matters were discussed.

Meeting Closed at 7.25pm

Signed:

Dated: