

EAST COWES TOWN COUNCIL



Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6R
Tel: (01983) 299082 Email: clerk@eastcowestowncouncil.co.uk

You are hereby summoned to the Annual Meeting of **East Cowes Town Council** to be held at the **East Cowes Town Hall, York Avenue, East Cowes** on **Thursday 20th May 2021**, commencing at 6.00 pm for the transaction of the business set out in the agenda below:

Signed: Sue Chilton, Town Clerk

Dated: 14/5/21

AGENDA

1. ELECTION OF MAYOR
 - 1.1 To receive nominations for office of Mayor
 - 1.2 To elect the Mayor
 - 1.3 To receive the Mayor's Declaration of Acceptance of Office

2. ELECTION OF DEPUTY MAYOR
 - 2.1 To receive nominations for the office of Deputy Mayor
 - 2.2 To elect a Deputy Mayor
 - 2.3 To receive the Deputy Mayor's Declaration of Acceptance of Office

3. DECLARATIONS OF ACCEPTANCE OF OFFICE
To receive and sign the declarations of acceptance of office from Councillors

4. APOLOGIES
To receive apologies for absence

5. DECLARATIONS OF INTERESTS
 - 5.1 To receive any declarations of pecuniary and non - pecuniary interests
 - 5.2 To receive and consider granting any written requests for dispensations.

6. REGISTERS OF INTEREST
To receive Councillors Registers of Interest

7. TO APPOINT MEMBERS TO COMMITTEES, SUB COMMITTEES AND WORKING GROUPS
 - 7.1 Facilities, Projects & Events Committee (8 members)
 - 7.2 H.R Committee (5 members)
 - 7.3 Grievance sub-committee (3 members)
 - 7.4 Planning Committee (5 members)

8. TO APPOINT MEMBERS TO OUTSIDE BODIES
 - 8.1 IWALC (Representative and deputy)
 - 8.2 Cowes Harbour Commissioners (Representative and deputy)
 - 8.3 Floating Bridge User Group (2 representatives)
 - 8.4 IW Council Environment & Sustainability Forum (Representative and deputy)
 - 8.5 LAF (Representative and deputy)
 - 8.6 East Cowes Community Partnership (2 representatives)
 - 8.7 Amey Amenities (Representative and deputy)
 - 8.8 Island Roads (Representative and deputy)
 - 8.9 Cowes Town Council (2 Representatives)

9. GENERAL POWER OF COMPETENCE

To resolve that the Council, at the time of this resolution, is eligible to use the General Power of Competence by confirming that:

- I. The number of members of the council that have been declared to be elected is equal to or greater than two-thirds of the total number of members of the council
- II. The Clerk to the council holds the Certificate in Local Council Administration, or other relevant qualification,
- III. The Clerk has completed the *relevant training*:
 - a. in the exercise of the general power
 - b. provided in accordance with the National Training Strategy for parish councils adopted by the National Asso. Of Local Councils

10. INSURANCE

To receive confirmation of suitable arrangements for insurance cover in respect of all insurable risks

11. POLICIES AND PROCEDURES REVIEW

To review and adopt Council Policies and Procedures

- 11.1 Code of Conduct
- 11.2 Standing Orders
- 11.3 Financial Regulations

12. ANNUAL CALENDAR OF MEETINGS

To approve the Council's annual calendar of meetings

Close of Annual Meeting

Public Forum - 15 minutes are allocated for members of the public to comment and ask questions relating to Town Council business prior to the start of the meeting.

13. MINUTES OF THE PREVIOUS MEETINGS

To approve and sign the minutes of the meeting held on 15th April 2021

14. FINANCES

- 14.1 To approve and agree payments as presented
- 14.2 To ratify payments made by Direct Debit and BACS
- 14.3 To note and sign the bank reconciliation

15. FLOATING BRIDGE

To receive an update on the Floating Bridge

16. EXCLUSION OF PRESS AND PUBLIC

That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).

Contractual Matters