



East Cowes Town Council

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6R
Tel: (01983) 299082 Email: clerk@eastcowestowncouncil.co.uk

You are hereby summoned to attend a remote meeting of **East Cowes Town Council HR Committee** to be held online on **Thursday 9th July 2020 at 11.00 a.m.** for the transaction of the business set out in the agenda below:

Signed: *Sue Chilton*

Town Clerk

Date: 3/7/2020

To join the meeting please click the following link, <https://zoom.us/j/91240922202>, or click the "Join Meeting" in the Zoom App and enter the meeting ID: 912 4092 2202 and Password: 927393

If you wish to join by telephone, phone one of the numbers below. If one doesn't work, go to the next one:

0208 0806591 0208 0806592

0330 0885830 0131 4601196

0203 4815237 0203 4815240

0203 9017895

Meeting ID: 912 4092 2202

After dialling the number, when requested, enter the meeting ID 91240922202 with no spaces followed by the #, then when prompted for participant ID, enter then #; then when prompted for meeting password enter 927393 followed by #

Note: calls are charged at Zoom rates and are payable by the User. More info at

<https://zoom.us/zoomconference/rates>

PLEASE NOTE THIS MEETING WILL BE RECORDED

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS

2.1 To receive any declarations of pecuniary and non- pecuniary interests

2.2 To receive and consider granting any written requests for dispensations

3. MINUTES OF THE PREVIOUS MEETING

To approve and sign the minutes of the meeting held on 27th February 2020

4. ASSISTANT FACILITIES OFFICER

4.1 To consider a date and process for interviews for the post of Assistant Facilities Officer

4.2 To resolve any actions

5. EXCLUSION OF PRESS AND PUBLIC

That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).

Staffing Matters

To consider future staffing arrangements